

**MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
OF THE
RIVERVIEW VISTA ESTATES OWNERS ASSOCIATION**

- CALL TO ORDER** Pursuant to call by the President of the Association, the first quarter meeting of the Board of Directors was held on March 6, 2020 at 11:00 a.m. at the Eagle Crest Management Office in Redmond, Oregon and via teleconference.
- ATTENDANCE** Directors present included Shirley Braunstein, Fred Duhring, Brett Moshofsky, and Steve Sansone. All directors attended via teleconference. Staff members present included Robin Dowty, Hannah Henson, Mark Owings, and Kelsey Rook. Steve Sansone, President, presided at the meeting, and Kelsey Rook recorded the minutes.
- CONSENT TO AGENDA** The meeting was called to order at 11:01 a.m. and all board members consented to the agenda as written.
- PRIOR MINUTES** Reading of the prior meeting minutes dated November 22, 2019 was waived and Brett moved to accept the prior meeting minutes as presented. Shirley seconded the motion, which passed unanimously. Steve opened the discussion of business items.
- OLD BUSINESS** None pending.
- NEW BUSINESS**
- FINANCIAL REPORT** Robin Dowty announced that Eagle Crest Management’s controller, Brenda Tompkins, left the company and introduced the company’s new controller, Mark Owings. Robin provided the financial report, which included the financial summary (“Attachment 1”) and internally prepared year-end 2019 financial statements (“Attachment 2”).
- Following discussion and upon motion made (BM) and seconded (FD), the following resolution was unanimously approved:
- RESOLVED, that the financial report submitted by Robin Dowty including “Attachment 1” and “Attachment 2” be hereby approved subject to review.**
- Resolution 2020-03.06-01*
- RESERVE EXPENSES** Hannah Henson reviewed the Evaluation of Reserve Account Expenditures vs. Budget 2019 Reserve Study (“Attachment 3”) noting there are no variances requiring approval.
- Hannah next reviewed the Evaluation of Reserve Account Expenditures vs. Budget 2020 Reserve Study (“Attachment 4”) noting there are no variances requiring approval. No action was taken by Directors.
- OPERATIONS REPORT** Hannah Henson referred to the written Operations Report (“Attachment 5”). No action was requested of or taken by Directors.
- Hannah next read aloud from a letter sent by River View Vista Estates whole unit owner and full-time resident, Carolyn Chulos. The following issues were raised by Ms. Chulos’ letter: (1) Lack of glass recycling in the garbage enclosures resulting in an unsightly appearance; (2) Suggestion to assign two parking spaces for each unit and mark the spaces accordingly; (3) Request to implement a

smoking ban throughout the outdoor common areas of RVVE. The Board gave the following direction in response to the letter:

- (1) Recycling: The Board directed management to provide a cost estimate to have glass recycling collected at the enclosures by Eagle Crest Management and delivered to the glass recycling container on Falcon Crest Drive. Management will also provide estimates for additional signage at the garbage enclosures detailing the location of the on-site glass recycling container. It was noted that the waste disposal provider, New Republic Services, does not provide glass pick-up for its rural routes, including Eagle Crest Resort.
- (2) Parking: The Board took no action on this matter as all Directors agreed that parking flexibility benefits the Association's membership. Management will continue to work with the front desk and Safety Services staff to address parking complaints during peak occupancy periods.
- (3) Smoking: The Board directed management to add cigarette butt disposal verbiage to the fractional in-room guides and share this information with whole-unit owners in order to promote wildfire safety awareness and discourage littering.

**UNFINISHED
BUSINESS**

None.

**OTHER NEW
BUSINESS**

Directors confirmed the second quarter meeting on Friday, June 5 at 3:00 p.m., in the meeting room located at 7555 Falcon Crest Drive in Redmond, Oregon.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:30 a.m.

Secretary to the Association